

2 August 1985

Deputy Director for

Administration

The Vice President
The White House
Washington, D.C. 20500

Dear Mr. Vice President:

This letter is pursuant to the Director of Central Intelligence's telephone call in which you agreed to officiate at the ceremony for laying the cornerstone of our new building. We would like to hold this ceremony in the morning sometime around the first of November 1985, provided this can be accommodated in your schedule. I talked with Jennifer Fitzgerald today and she urged us to send this request promptly so it could be considered next week when your long-range schedule is reviewed. Please let us know which day is best and we will proceed with our planning. I can be reached at

Respectfully yours,

EO/DDA;rf (2 August 1985)

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